

Advertisement No – 04/2009

**MAHARASHTRA STATE POWER GENERATION COMPANY LIMITED
INVITES APPLICATIONS FOR THE FOLLOWING POSTS.**

Post Code	Name of the Post	SC	ST	VJ (A)	NT (B)	NT (C)	NT (D)	Spl. B.C.	OBC	OPEN	Total
01	Joint Chief Accounts officer	00	01	00	00	00	00	00	00	00	01
02	Dy Chief Accounts Officer	01	00	00	00	00	00	00	00	00	01
03	Accounts Officer	00	00	01				00	00	03	04
04	Astt. Welfare officer	00	00	01				00	00	01	02
05	Dy Security Officer	01	00	00	00	00	00	00	00	02	03
06	Junior Engineer	00	13	00	04	15	08	05	24	149	218
07	Divisional Accountant		01	01			01	--	02	06	13

Plus 25% candidates for waiting list

Name of the Post	SC	ST	VJ-A	NT-B	NT-C	NT-D	SBC	OBC	Open	Total
Waiting List for Jr.Engineer	22	12	05	04	06	03	03	32	80	167

Horizontal reservation for Persons with disabilities (PH)

Sr. No.	Post Code	Name of the Post	Nature of disability	Backlog as on 31/12/2008	Current reservation
01	01	Joint Chief Accounts officer	Partially sighted /B (PS/B), Partially Deaf (PD), One Leg (OL), One Arm (OA),	03 (PS-02) (PD-01)	00
02	02	Dy Chief Accounts Officer	Partially sighted /B(PS/B), Partially Deaf (PD), One Leg (OL), One Arm (OA),		
03	03	Accounts Officer	Partially sighted /B(PS/B), Partially Deaf (PD), One Leg (OL), One Arm (OA),		
04	04	Astt. Welfare officer	Low Vision (LV), Partially Deaf (PD), One Leg (OL), One Arm (OA)	00	07
05	06	Junior Engineer	Partially Sighted (PS) Partially Deaf (PD), One Leg (OL).		
06	07	Divisional Accountant	Partially sighted (PS), Partially Deaf (PD), One Leg(OL), One Arm(OA),		

The reservation policy for Persons with disability shall apply as per State Government directives.

(ii) Horizontal reservation for Women

There shall be 30% horizontal reservation for women. The reservation policy for women candidates will apply as per State Government directives. The open category women candidates who wish to avail the benefit of women reservation should submit certificate from the appropriate Competent Authority showing that they do not belong to "Creamy Layer" category.

PAY SCALE (Under revision)-:

Sr. No.	Post Code	Name of the Post	Pay Scale
01	01	Joint Chief Accounts officer	Rs. 12435-510-14985-570-27525
02	02	Dy Chief Accounts Officer	Rs. 11750-450-14000-510-25220
03	03	Accounts Officer	Rs. 9170-360-10970-390-20330
04	04	Astt. Welfare officer	Rs. 7910-310-9460-325-17260
05	05	Dy Security Officer	Rs. 7910-310-9460-325-17260
06	06	Junior Engineer	Rs.7075-310-8625- 325- 17075
07	07	Divisional Accountant	Rs. 6585-310-8135-325-16585

QUALIFICATION AS ON 26/03/2009

Sr. No.	Post Code	Name of the Post	Educational qualification
01	01	Joint Chief Accounts officer	Essential-: Degree of a recognized university preferably in Commerce, Economics or Mathematics. Desirable-: Membership of the Institute of Chartered Accountants or Associate Membership of Institute of Costs and Works Accountants of India would be preferred.
02	02	Dy. Chief Accounts Officer	Membership of the Institute of Chartered Accountants or Associate Membership of Institute of Costs and Works Accountants of India or MBA (Finance) CFA from ICFAI. Preference will be given to C.A./I.C.W.A.
03	03	Accounts Officer	Membership of the Institute of Chartered Accountants or Associate Membership of Institute of Costs and Works Accountants of India or MBA (Finance), CFA from I C F A I. Preference would be given to CA, ICWA Associate Membership of Institute of Company Secretaries of India (ACS) will be an added advantage.
04	04	Astt. Welfare officer	i) A degree or diploma in Social Science recognized by Govt. of Maharashtra under rule 3 of Maharashtra Welfare Officer (Duties, qualification & condition of service) Rules, 1966 vide Govt. Notification No WOR/1567/111449/ Lab-III, dated 14/04/1974. Degree holders of Recognized University will be preferred. ii) Adequate knowledge of Marathi & Hindi. iii) Law Graduates Preferred.
05	05	Dy. Security Officer	Essential-: Degree of a recognized university. Preferable-: Degree in law.

06	06	Junior Engineer	<p>Degree in Electrical / Electronics / Instrumentation / Computer/ Mechanical Engg. / Technology of University or Institute in India established or incorporated by or under a Central Act. Or State Act. Or any other qualification recognized as equivalent thereto.</p> <p>The posts are being filled in following disciplines.</p> <p>1) Electrical- 62 + 54 WL 2) Electronics- 36 +24 WL 3) Instrumentation- 64 +48 WL 4) Computer- 11 + 9 WL 5) <u>Mechanical-</u> 45 + 32 WL</p> <p style="text-align: center;">Total:-218+167 WL</p>
07	07	Divisional Accountant	<p>1) Degree of a recognized university with (a) Intermediate C.A. or I.C.W.A. or (b) M.B.A.(Finance) or (c) C.F.A.</p>

EXPERIENCE AS ON 26/03/2009 :

<i>Sr. No.</i>	<i>Post Code</i>	<i>Name of the Post</i>	<i>Experience</i>
01	01	Joint Chief Accounts officer	<p>Essential: Experience in Commercial accounting of Costing compilation of trading accounts. Profit & loss accounts, balance sheet and annual statement of accounts, Internal audit, Financial and physical Budget. Project appraisal & evaluation. Pert-DCF techniques, planning loans& investments, Electronic Data Processing System for a period of not less than 10 years in Govt/ Semi- Govt or Private Commercial Undertaking.</p> <p>Candidate possessing membership of Institute of Chartered accountants or associate membership of Institute of Costs & Works Accountants of India with 5 years experience will also be eligible.</p>
02	02	Dy Chief Accounts Officer	<p>Three yrs. experience in a position of responsibility in the lines of commercial accounting of costing compilation of trading accounts, profit & loss Accounts, Balance Sheet & Annual Statements of account, Internal audit, Financial & Physical budget, Project appraisal and evaluation, Pert DCF techniques, planning loans & investment, Electronics Data processing system. However relevant experience criterion has been totally relaxed in case of graduate engineers of MSPGCL with ICWA/CA or MBA (Finance) or equivalent qualification. <i>Three years experience for Accounts Officer possessing qualification as B.Com/or M./Com. Ist class.</i></p>
03	03	Accounts Officer	<p>One Year experience in a position of responsibility in Commercial Accounting, Costing, Compilation of trading accounts, profit and Loss Accounts, Balance sheet and annual Statements of Accounts, Internal Audit, Financial and physical Budget, Project appraisal and Evaluation, Pert DCF Techniques, Planning Loans and Investments, Electronics Data Processing System, in Govt. /Semi Govt. or private Commercial or Industrial undertaking.</p>

04	04	Astt. Welfare officer	Not less than 3 years of Industrial Relations work in a large Industrial undertaking. Must be fully conversant with various labour laws in the state of Maharashtra. Experience of handling Industrial Disputes and cases before labour tribunals, courts, conciliations etc.
05	05	Dy Security Officer	Must be either a serving or Ex- Police Officer of the rank of Police Sub Inspector (With a total period of service not less than 10 years in the police Dept.) Having an experience of at least 2 years in specialized branches like CID Crime/CID Intelligence/ Anti Corruption Bureau & Central Bureau of Investigation with good record to his credit. OR Must be a serving or Ex Military officer from Army/Navy/or Air force having held the rank of Lieutenant or equivalent. OR Must be an Officer from the services like CISF/Civil Defence/Fire Brigade/Jail Dept. and such other Organizations equivalent in the rank of Police Sub Inspector or Lieutenant having an experience of at least 10 years. OR A departmental candidate having positive qualifications for the higher post, should possess a minimum experience of 8 years (including Police/Military & other services) of which (a) at least 5 years service must be in the post of Astt. Vigilance Officer / Astt. Security Officer or (b) total service of 8 years in the capacity as Astt. Vigilance Officer/ Astt. Security Officer and/ or Jr. Vigilance Officer / Jr. Security Officer in the Board.
06	06	Junior Engineer	Experience is not necessary.
07	07	Divisional Accountant	Experience is not necessary.

AGE LIMIT AS ON 26/03/2009:-

Post Code	Upper age limit
01,02,03	40 yrs
04,05,06,07	35 yrs

- Note :**
- i) Upper age limit is relaxable by 5 years for the Candidates belonging to backward classes.**
 - ii) Upper age limit is relaxable by 10 years for the Physically Handicapped Candidates**
 - iii) Upper age limit is not applicable to the departmental employees working in MAHAGENCO.**

Methodology of Selection :-

- ❖ The candidates will be called for written examination.
- ❖ The candidates will be short listed for personal interview taking into consideration their performance in the written examination.
- ❖ The list of applicants called for written examination and personal interview will be made available on the web site of Company. Similarly the list of finally selected candidates will also be displayed on the web site.

Time Schedule :-

- ❖ Last date of online Registration of application :- **26/03/2009**
*(Last date of receipt of Computer generated printout of application with D.D. and other documents on the given Post Box no is 31/03/2009)
- ❖ Date of Written Examination :- Will be notified later on.

CONDITIONS

- 1) The number of vacancies and reservation for backward classes indicated for different categories is provisional and likely to change. Such change will not be notified either in Newspaper or intimated to the candidates.
- 2) Candidates applying for the posts advertised should ensure that they fulfill all eligibility criteria. Their admission at all the stages of the recruitment process will be purely provisional subject to satisfying the prescribed eligibility criteria mentioned in this advertisement. Company will take up verification of eligibility conditions with reference to original documents only after the candidate has qualified for interview.
- 3) **All candidates who pay the requisite Application Fees will be called for written test. No detailed scrutiny of application will be carried out at the time of giving call letters for written test. The call letters will be sent by post at the correspondence address given by the candidate in their application form. Those candidates who do not receive call letter should comply with the instructions given on Company's web site.**
The written examination will be held at **Mumbai, Pune, Nagpur, and Nashik & Aurangabad.**
- 4) The candidates belonging to ST category applying without validity certificate of caste claim, if selected, will be appointed only after submission of caste validity certificate issued by appropriate authorities as per G.R. no. STC-1099/F.No.14/K-10 dated 16/08/2000 and as per Energy Department, Govt. of Maharashtra letter No.EST-2007/P.K.21/NRG-2 dated 16/08/2007
- 5) The backward class candidates (other than ST category) applying without validity certificate of caste claim, if selected will have to submit the Caste Validity Certificate (as per the Govt. Circular No. CBC-10/2003/ P.K.91/BCR-5 dated 28/01/2004 & 6/2/2004) within a period of three months.
- 6) The candidates belongs to VJ (A), NT (B), NT(C), NT (D), SBC and OBC should produce a certificate from appropriate authority as prescribed by the Govt. of Maharashtra showing that they are not covered under the concept of "Creamy Layer".
- 7) For claiming the benefit of reservation under Backward Class category, the candidates should produce a caste validity certificate issued by Caste Scrutiny Committee. The candidates applying without validity certificate of caste claim, if selected, will not be appointed unless their validity certificates are received within the validity period of select list. i.e. within one year from the date of display of the Select list.
- 8) **Those reserved category candidates who compete with the Open category candidates will be treated as Open category candidate for the purpose of recruitment/selection process.**
- 9) The standards for the reserved category will be relaxed as per the Company's rules, if the required number of candidates is not available in any of the categories while short listing the candidates for personal interview and preparing the select list.
- 10) This advertisement is published subject to the provisions of Maharashtra Civil Services (Declaration of Small Family) Rules, 2005, prescribing declaration of the small family as one of the essential qualifications.
- 11) The candidates will have to appear for written test. The written test will be conducted at **Mumbai, Nagpur, Aurangabad Pune & Nashik centers.**
- 12) The candidates will be short listed for Personal Interviews on the basis of performance in the Written Test. Taking into consideration the performance in the written test and Personal Interview the select list will be prepared.

- 13) **Candidates appearing in final year of Degree in Engineering in the disciplines mentioned in the advertisement, during the academic year 2008-2009, shall also eligible to apply for Post 06. However if selected, they will be appointed only after confirming that, they have acquired the Degree in Engineering.**
- 14) The list of candidates called for written test, personal interview and selected / unselected for the posts advertised will be published on the Company's website i.e. www.mahagenco.in from time to time.

GENERAL CONDITIONS

- (a) Prescribed qualifications are minimum and mere possession of the same does not entitle the candidate to be called for written test / Personal Interview. The candidates will be short-listed commensurate with the number of vacancies.
- (b) Knowledge of "**Marathi**" is essential.
- (c) In addition to basic pay, the selected candidates are entitled to DA, HRA, Medical Benefit, Leave Encashment, CPF and Gratuity etc. as per Company's rules.
- (d) The candidate should ensure that he/she fulfills the eligibility criteria regarding educational qualification, age, experience, caste etc. & the particulars furnished in the application form are correct in all respect. If any false/incorrect information furnished by the candidate is detected at any stage of recruitment process, his/her candidature will not be considered.
- (e) If the candidate knowingly or willfully furnishes incorrect or false particulars or suppresses material information, he/she will be disqualified and if appointed, shall be liable for dismissal from the Company's service without any notice or assigning any reasons whatsoever.

The decision of the Company in all matters relating to recruitment shall be final and no individual correspondence will be entertained.

- (f) Applications received after due date will not be entertained. The Company is not responsible for postal delay.
- (g) The departmental employees of the Company applying against this Advertisement should submit their applications **ONLINE** to <http://app3.ibps.in/Mahagenco/> & send computer generated print out along with D.D. & copies of certificates to the **Post Box No. 8469 Mandapeshwar Post Office Boriwali (West) Mumbai-400103** by ordinary post.
(They need not submit it through proper channel).
- (h) The recruitment in MAHAGENCO is done strictly as per merit in a systematic way giving weightage to written test / Personal Interview. Canvassing in any form will disqualify the candidate.
- (i) Any request for change of address and enclosing supporting documents later on will not be entertained.
- (j) Once the caste is notified in the application form, it cannot be changed at any stage later on.
- (k) **The Backward Class candidates who apply against Open category will not be permitted to change at any stage the option once exercised later on.**
- (l) **The Company reserves the right to cancel the Advertisement fully or partly on any grounds and such decision of the Company will not be notified or intimated to the candidates.**
- (m) The Caste certificate issued by appropriate Competent Authority of **Maharashtra State only** will be considered as valid for availing the benefit of reservation including application fees.
- (n) Applications are invited for the reserved vacancies from the candidates who are fulfilling the following conditions: -
- i) Candidate should be domicile of Maharashtra State.**
- ii) Candidate should be of categories notified for the Maharashtra State viz. Scheduled Caste (including SC category person who has adopted Buddha Religion), Scheduled Tribes, VJ (A), NT (B), NT(C) , NT(D), Special Backward Class and Other Backward Class.**
- (o) Employees working in Govt. / Semi-Govt. undertaking will have to produce No Objection Certificate from their Employer at the time of Personal Interview.

- (p) The **unemployed reserved category** candidates such as SC, ST, VJ (A), NT(B), NT(C), NT(D) and Spl.BC will be given reimbursement of traveling expenses equal to the **ordinary second class rail fare** or S.T. bus fare from the place of their residence to the place of Written Test and back (limited to journey performed within the State of Maharashtra) on production of original/Xerox copy of the Rail /S.T. bus fare tickets and Caste Certificate/Non-Creamy Layer Certificate as per Govt. rules as amended from time to time.
- (r) The **self-employed** candidates will not be given any reimbursement for the travelling expenses. **If candidate has applied for the post where experience is necessary and claims the reimbursement of traveling expenses, he will have to produce/attach a copy of the relief order on resignation or order of termination issued from the Employer where he served on last occasion.**
- (s) The medium of the Written Test will be **English**.
- (t) The application must be submitted in the Proforma given in the advertisement in the same order preferably typewritten/ computer print on A-4 size paper. All items of the application must be filled in according to instructions given for filling the application form.
- (u) Date of birth as per Secondary School Certificate (SSC) and age as on date 23/03/2009 should be mentioned.
- (v) Candidates belonging to open category shall furnish **Demand Draft of Rs.350/- having six months validity** and candidates from Backward Class categories i.e. SC, ST and the candidates belonging to VJ (A), NT (B), NT(C), NT (D), SBC and OBC who are coming under the concept of "Non-Creamy Layer" shall furnish **Demand Draft of Rs.175/- having Six months validity** payable to the **"Maharashtra State Power Generation Company Limited Mumbai"** drawn on any Nationalized Bank **payable at Mumbai**. The candidates not submitting the caste certificate issued by the appropriate Competent Authority of Maharashtra State or "Non-Creamy Layer" certificate along with application in case of VJ (A), NT (B), NT (C), NT (D), SBC and OBC will have to submit Demand draft of RS. 350/- and they will be treated as Open category candidates for all purposes. The candidate should write his full name, caste, post code no. on the backside of Demand Draft.
Fees in the form of Postal Orders/Money Order/Cash will not be accepted.
- (w) **Candidates applying under Physically Handicapped Category need not to send Demand Draft provided they should submit the Medical Certificate from appropriate authority.**
- (x) The Candidate should apply on line to <http://app3.ibps.in/Mahagenco/> simultaneously system generated print outs with attested copies of certificates in support of age, qualifications experience and caste should be submitted to the **Post Box No.8469 Mandapeshwar Post Office Borivali (West) Mumbai-400103 Mumbai 400103 Only by ordinary post** so as to reach **on or before 31/03/2009**. Applications received after due date (for whatsoever reason) shall not be entertained.
- (y) Separate application and Demand Draft in a separate envelope is required to be submitted for each post applied. Post Code and Post applied for must be written on the envelope clearly. Incomplete, applications and those not supported by attested copies of certificates (duly attested by Govt. Gazetted Officer/ Principal of Colleges/Post Master) and Demand Drafts, which are not of appropriate value, are liable to be summarily rejected.
- (z) Fees once paid will not be refunded in any circumstances, nor will it be held in reserve for any future recruitment.

How to Apply – ONLINE (<http://app3.ibps.in/Mahagenco/>)

Eligible candidates are required to apply **ON-LINE (<http://app3.ibps.in/Mahagenco/>) only** through our website on or before 26/03/2009. No Other means /mode_of application will be accepted. The System Generated print out of the application form together DD and other documents as per the details given in this advertisement shall be sent by ordinary post so as to reach on or before 31/03/2009 to post box no given in the advertisement. Before registering his / her application on the web site a candidate should possess the following.

- (i) A valid email id for filling up the application form. This email id should be valid for duration of the recruitment process.
- (ii) A recent passport size colour photograph for pasting on the print out of the application form
- (iii) **Demand draft of Rs 350/- with six month validity** as non refundable application fee for Open category Candidates , Demand Draft of Rs. 175/- as non refundable with six month validity for reserved category candidates i.e. SC,ST VCJ-A, NT-B, NT-C, NT-D, SBC & OBC candidates. No other financial instrument other than a Demand Draft favoring "MAHARTASHTRA STATE POWER GENERATION COMPANY LIMITED MUMBAI" drawn on any Nationalized bank payable at Mumbai shall be accepted. A candidate should write his / her full name / post applied for / System generated Registration Number and address on the reverse of the Demand Draft. The Demand Draft must be purchased on after Opening of the online registration Gateway i.e. from 05/03/2009 to the close of the Online Registration Gateway i.e. 26/03/ 2009.
- (iv) The Candidates appearing in final year of Degree in Engineering in the disciplines mentioned in the advertisement shall also eligible to apply. However if selected they will be given appointed only after confirming that they have acquired the Engineering Degree.

After filling in the form on line, candidates are required to SUBMIT the application form. If the application is accepted the system will generate a registration number and password. Candidates have to take a printout of the system generated online application form by clicking on the given link. The system generated printout of the application should be signed by the candidate and sent to the specified address.

Copies of the documents to be submitted along with the filled in system generated printout of the application form.

- (i) The application fee in the form of Demand Draft for Rs. 350/- (Rs. 175/- for SC/ST/VJ-A/NT-B/NT-C/NT-D/SBC/OBC)
- (ii) Candidates applying under Physically Handicapped Category need not to pay the fee.
- (iii) Copies of certificates pertaining to age, educational qualifications and experience
- (iv) Copy of Caste/ Tribe/ Class certificate for SC/ST/VJ-A/NT-B/NT-C/NT-D/SBC/OBC category candidates only
- (v) Copy of medical certificate issued by the Competent Authority in case of PH candidates.
- (vi) Photograph pasted in the given place and signed across
- (vii) All BC candidates except SC/ST and women candidates applying under woman reservation shall submit non creamy layer certificate from appropriate Authority indicating that he/ she not coming under the concept of creamy layer.
- (viii) All B.C. Candidates shall submit Caste Validity Certificate issued by appropriate Authority.

Note: The copies of the certificates should be self attested. The printout of the system generated printout of the application form along with the documents mentioned above should be sent by ordinary post only in a closed envelope superscribed "Application for the Various Posts – In MAHAGENCO Project 2009." at the following addresses:

**Post Box No. 8469
Mandapeshwar Post Office
Boriwali (West) Mumbai-400103**

The system generated printout of the application form posted to an address other than the one mentioned above would be liable to be rejected. The MSPGCL takes no responsibility for any delay in receipt of the Application or loss there of in transit. **The computer generated printout of the application will only be available on the website from 05/03/2009 i.e. Opening of the Online Registration Gateway to 26/03/2009 i.e. Close of the Online Registration Gateway.**
