

Advertisement for recruitment of various posts- No.03/2008

The Maharashtra State Power Generation Company Limited (MAHAGENCO) is one of the largest company owned by Govt. of Maharashtra in Power generation and having installed capacity of 9621MW with future plan to enhance its generation capacity by 2500 MW in phase-I & 4200MW in phase-II upto March'2010.

MAHAGENCO is becoming a giant power generation company on All India Level having vision "Endeavor to be the best and most efficient state of the art generating utility in the country producing reliable and adequate power at competitive & affordable rates."

MAHAGENCO is offering adequate succession plans; good working conditions & best HR practices to their employees.

MAHAGENCO is offering employment to the eligible candidates to make a career in power sector.

The following posts are being filled in:

Sr. No	Name Of Post	Pay Scale	Qualification	Vacancy
01	Executive Chemist	Rs. 11750-450-14000-510-25220	M.Sc. (Chemistry) OR B.Sc. (Chemistry)	01
02	Dy Chief Fire Officer	Rs. 11750-450-14000-510-25220	B.E. (Fire)	05
03	Sr. Chemist	Rs. 9890-390-11840-415-22215	M.Sc. (Chemistry) OR B.Sc. (Chemistry)	05
04	Fire Officer	Rs. 9890-390-11840-415-22215	B.E. (Fire)/ Science graduate with Diploma NFSC	07
05	Welfare Officer	Rs. 9800-390-11750-415-22125	Graduate, BSW/BLS LLB preferred	01+ 02WL
06	Dy.Estt.Officer	Rs.9800-390-11750-415-22125	MBA/MPM (P.M./H.R.M.)	01
07	Dy. Fire Officer	Rs. 8890-360-10690-390-20050	B.E. (Fire)/ Science graduate with Diploma NFSC	01
08	Chemist	Rs. 8890-360-10690-390-20050	M.Sc. (Chemistry)/ B.Tech. (Chemical)	26
09	Establishment Supdt.	Rs. 6585-310-8135-325-16585	MBA (P.M./H.R.M.)	04
10	Sub Engineer (Gen)	Rs. 5370-240-6570-250-9070-260- 14790	Diploma in Engineering	67
11	Jr. Fire Officer	Rs. 5370-240-6570-250-9070-260- 14790	12th Pass with Sub Officers Course	23
12	Stenographer(English)	Rs. 4885-180-5785-235-8135-250-14385	SSC, Graduate preferred. 100 wpm shorthand & 50 wpm typ	04
13	Jr. Security Officer	Rs. 4430-150-5180-165-6830-180-12590	Degree of a recognized University ,Knowledge of Marathi & physical fitness	77
14	UDC (Accounts)	Rs. 4430-150-5180-165-6830-180-12590	Degree in Commerce	12
15	UDC (GAD)	Rs. 4430-150-5180-165-6830-180-12590	Degree of a recognized University.	03
16	Fireman	Rs. 3720-70-4070-85-4920-100-7220	10th std with Basic course in fire fighting	106

For more details, please visit Maharashtra State Power Generation Company Limited website www.mahagenco.in. The application shall be considered only in the format available on our website.

Advertisement No TECH-NON TECH- 03/2008
MAHARASHTRA STATE POWER GENERATION COMPANY LIMITED
INVITES APPLICATIONS FOR THE FOLLOWING POSTS.

Post Code	Name of the Post	SC	ST	VJ (A)	NT (B)	NT (C)	NT (D)	Spl. B.C	OBC	OPEN	Total
01	Executive Chemist	--	--	--	--	--	--	--	--	01	01
02	Dy Chief Fire Officer	01	01	--	--	--	--	--	--	03	05
03	Sr. Chemist	01	--	01	--	--	--	--	--	03	05
04	Fire Officer	01	01	--	--	--	--	--	--	05	07
05	Welfare Officer	--	01	01 WL				--	01 WL	--	01+02WL
06	Dy. Establishment Officer	--	--	--	--	--	--	--	--	01	01
07	Dy. Fire Officer	--	--	--	--	--	--	--	--	01	01
08	Chemist	--	06	01	--	02	--	02	--	15	26
09	Establishment Supdt.	01	01	--	--	--	--	--	--	02	04
10	Sub Engineer (Gen)	18	24	16	--	02	03	04	--	--	67
11	Jr. Fire Officer	03	02	01	01	01	--	--	04	11	23
12	Stenographer (English)	01	01	01	--	01	--	--	--	--	04
13	Jr.Security Officer	12	06	02	02	04	01	02	15	33	77
14	Upper Division Clerk (Accounts)	02	01	01	01	01	01	01	01	03	12
15	Upper Division Clerk (GAD)	01	01	--	--	--	--	--	--	01	03
16	Fireman	02	13	5	4	7	4	3	19	49	106

25% waiting list .

(i) Horizontal reservation for Persons with disabilities (PH)

Sr. No	Name of Post	Post reserved for persons with disabilities	Nature of disability		
			PS	PD	OL
01	Executive Chemist	As per Advt No 02/2007 posts reserved for PH 06	Partially Sighted, Partially Deaf, One leg, One Arm		
02	Sr. Chemist		Partially Sighted, Partially Deaf, One leg, One Arm		
03	Welfare Officer		Partially Sighted, Partially Deaf, One Leg Affected, One Arm Affected, Both Legs Affected.		
			02	02	02

04	Dy.Establishment Officer		Partially Sighted, Partially Deaf, One leg, One Arm, Both Leg			
05	Chemist	03	Partially Sighted, Partially Deaf, One leg, One Arm	01	01	01
06	Establishment Supdt.		Partially Sighted, Partially Deaf, One leg, One Arm, Both Leg			
07	Sub Engineer (Gen)	03	Partially Sighted, Partially Deaf, One leg, One Arm	01	01	01
08	Upper Division Clerk (Accounts)		Low vision, Partially Sighted, Partially Deaf, One leg, One Arm, Both Leg			
09	Upper Division Clerk (GAD)		Low vision, Partially Sighted, Partially Deaf, One leg, One Arm, Both Leg			

The reservation policy for Persons with disability shall apply as per State Government directives.

(ii) **Horizontal reservation for Woman**

There shall be 30% horizontal reservation for women. The reservation policy for women candidates will apply as per State Government directives. The open category women candidates who wish to avail the benefit of women reservation should submit certificate from the appropriate Competent Authority showing that they do not belong to "Creamy Layer" category.

PAY SCALE -:

Sr. No.	Post Code	Name of the Post	Pay Scale
01	01	Executive Chemist	Rs. 11750-450-14000-510-25220
02	02	Dy Chief Fire Officer	Rs. 11750-450-14000-510-25220
03	03	Sr. Chemist	Rs. 9890-390-11840-415-22215
04	04	Fire Officer	Rs. 9890-390-11840-415-22215
05	05	Welfare Officer	Rs.9800-390-11750-415-22125
06	06	Dy Establishment Officer	Rs.9800-390-11750-415-22125
07	07	Dy Fire Officer	Rs. 8890-360-10690-390-20050
08	08	Chemist	Rs. 8890-360-10690-390-20050
09	09	Establishment Supdt.	Rs. 6585-310-8135-325-16585
10	10	Sub Engineer (Gen)	Rs. 5370-240-6570-250-9070-260- 14790
11	11	Jr. Fire Officer	Rs. 5370-240-6570-250-9070-260- 14790
12	12	Stenographer(English)	Rs. 4885-180-5785-235-8135-250-14385
13	13	Jr. Security Officer	Rs. 4430-150-5180-165-6830-180-12590
14	14	Upper Division Clerk (Acctts.)	Rs. 4430-150-5180-165-6830-180-12590
15	15	Upper Division Clerk (GAD.)	Rs. 4430-150-5180-165-6830-180-12590
16	16	Fireman	Rs. 3720-70-4070-85-4920-100-7220

QUALIFICATION AS ON 25/05/2008

Sr. No.	Post Code	Name of the Post	Educational qualification
01	01	Executive Chemist	M.Sc. and equivalent or B.Sc. and equivalent in Chemistry (Preference will be given to M.Sc.Degree holders)
02	02	Dy Chief Fire Officer	B.E.(Fire) from any recognized University. OR Graduate in any discipline with Divisional Officers' course from N.F.S.C. Nagpur OR Graduate in Science with Diploma - N.F.S.C. Nagpur Or Graduate in Science with Graduateship of the Institution of Fire Engineers (India or U.K.) Or Equivalent Qualifications. AND Should have adequate knowledge of Marathi language. Possess good physique as per the accepted norms of Fire Services. <u>Vision</u> :-6/6 without wearing glass or without any aid. Night colour blindness shall be a disqualification.
03	03	Sr. Chemist	M.Sc. equivalent or B.Sc. and equivalent in Chemistry.
04	04	Fire Officer	B.E.(Fire) from any recognized University OR Graduate in Science with Diploma from N.F.S.C. Nagpur OR Graduate in Science with Graduate ship of the Institute of Fire Engineers (India or U.K.) Or Equivalent Qualification AND Should have adequate knowledge of Marathi language. Possess good Physique as per the accepted norms of Fire Services. <u>Vision</u> -6/6 without wearing glass or without any aid. Night or colour blindness shall be a disqualification.
05	05	Welfare Officer	i)A Degree or Diploma in Social Science recognized by Govt. of Maharashtra under rule 3 of the Maharashtra Welfare Officers (duties, qualifications and conditions of service) Rules, 1966 vide Govt. Notification No. WOR/1567/ 111.449/Lab-III/ dated 14/4/1974. Degree holders of recognized University will be preferred. ii)Adequate Knowledge of Hindi and Marathi iii)Degree in Law will be an added advantage.
06	06	Dy. Establishment Officer	1) Degree of a recognized University 2) 2Years' full time or 3 years part time Post graduate Degree in Administration/ Management with Specialization in Human Resource Development /Personal Management from a recognized University or Institute 3) Minimum Computer Literacy. Must be Proficient M.S. Office

07	07	Dy Fire Officer	B.E.(Fire) from any recognized University OR Graduate in any discipline with Diploma from N.F.S.C. Nagpur Science Graduate will be preferred OR Graduate in any discipline with Graduate ship of the Institute of Fire Engineers (India or U.K.) Science Graduate will be preferred AND Should have adequate knowledge of Marathi language. Possess good Physique as per the accepted norms of Fire Services. <u>Vision</u> -6/6 without wearing glass or without any aid. Night or colour blindness shall be a disqualification
08	08	Chemist	M.Sc.(Chemistry) in Organic, Inorganic and Physical branches B.Tech. in Chemical Engineering.
09	09	Establishment Superintendent	1) Degree of a recognized University 2) 2 Years' full time or 3 years part time Post graduate Degree in Administration/ Management with Specialization in Human Resource Development /Personal Management from a recognized University or Institute 3) Post graduate Diploma in Business Management /Personal Management/HRD from recognized University or Institute 4) Minimum Computer Literacy. Must be Proficient in M.S. Office
10	10	Sub Engineer (Gen)	Diploma in Electrical / Electronics /Electronics & Power / Electronics & Telecommunications /Instrumentation / Computer / Mechanical Engineering awarded by the State Board of Technical Education of Govt. of Maharashtra or any other qualification recognized as equivalent thereto.
11	11	Jr. Fire Officer	12 th standard passed(10+2 pattern) with sub officers' course from N.F.S.C. Nagpur OR Equivalent course recognized by Govt. Preference will be given to Science Graduate. AND Should have adequate Knowledge of Marathi Language Possess good Physique as per the accepted norms of Fire Services Vision_ 6/6 without wearing glass or without any aid. Night or colour blindness shall be a Disqualification.
12	12	Stenographer(English)	SSC or equivalent, (Graduate preferred.) A minimum speed of 100 w.p.m. in shorthand and 50 w.p.m.in typing.
13	13	Jr. Security Officer	i) Degree of a recognized university ii) Knowledge of Marathi is essential. iii) Physical fitness:- Height- Not less than 165 cms(bare foot) minimum Chest- 79 cms(without expansion) with a minimum expansion of 5 cms.
14	14	Upper Division Clerk (Accounts)	Degree of Recognized University in Commerce.

15	15	Upper Division Clerk (GAD)	Degree of a recognized University.
16	16	Fireman	<p>Must have passed 10th Std. Examination of 10+2 system or equivalent qualification.</p> <p>Must have undergone a basic/elementary course in fire fighting from any recognized Institute/Defense Services.</p> <p>Must possess valid H.M.V. driving license.</p> <p>Preference will be given to the candidates who possess additional qualification such as Fitter or Motor Mechanic.</p> <p>Must be physically fit as per accepted norms of the fire services.</p> <p>General health condition should be capable of undergoing long physical strain resulting from the acts such as fire fighting and rescue of persons trapped.</p> <p>Vision-6/6 without wearing glass or without any aid. Night or colour blindness shall be a disqualification.</p>

EXPERIENCE AS ON 25/05/2008 :

<i>Sr. No.</i>	<i>Post Code</i>	<i>Name of the Post</i>	<i>Experience</i>
01	01	Executive Chemist	<p>Not less than 8 years experience in case of M.Sc. Degree holders and 10 years in the case of B.Sc Degree holders out of which at least 2 years should have been spent in position of responsibility as Assistant Chief Chemist or equivalent as In charge of Control, Operation of treatment of water etc. in a large Thermal Power Station having high pressure and high temperature steam and plant. Should be capable of analyzing, oil, coal, ash, gases or combustion and of water, He should be also well acquainted with different grades of coal and their treatment before firing.</p>
02	02	Dy Chief Fire Officer	<p>Should have minimum 8 year experience (5 years in senior position) in case of B.E.(Fire) / Divisional Officers' course, in a well established fire service organizations-Industrial/ Defense/ CISF City fire Brigade.</p> <p>The incumbent will be responsible for planning, organizing, maintaining and updating the fire and safety facilities at various Power Stations and installations of the Board. He should be fully conversant with the operation and maintenance of various fire tenders, fire pumps and other latest fire fighting equipments and systems / fixed installations.</p>

03	03	Sr. Chemist	Not less than 3 years experience in case of M.Sc. Degree holders and 5 years in the case of B.Sc. Degree holders, out of which at less than 2 years should have been spent in position of responsibility as Junior Chemist or equivalent in control, operation of treatment of water etc. in a large Thermal Power Station having high temperature steam plant. Should be capable of analyzing, oil, ash, gases or combustion water. He should be also well acquainted with different grades of coal and their treatment before firing.
04	04	Fire Officer	Should have minimum 5 year experience (2 years in case of B.E.(Fire) course, in a well established fire service organizations- Industrial/ Defense/ CISF /City fire Brigade. The incumbent will be responsible for planning, organizing, maintaining and updating the fire and safety facilities at various Power Stations and installations of the Board. He should be fully conversant with the operation and maintenance of various fire tenders, fire pumps and other latest fire fighting equipments and systems / fixed installations.
05	05	Welfare Officer	At least 7 years in similar position in large Industrial Undertaking out of which at least 3 years must be in a responsible post.
06	06	Dy. Establishment Officer	At least 5 years experience in the area of Human Resource Development/ Personnel Management.
07	07	Dy. Fire Officer	In case of B.E.(Fire) ,experience is not essential. Other candidates should have minimum five years experience. The incumbent will be responsible for planning, organizing, maintaining and updating the fire and safety facilities at various power stations and installations of the Board. He should be fully conversant with the operation and maintenance of various fire tenders, fire pumps and other latest fire fighting equipments and systems / fixed installations.
08	08	Chemist	.No previous experience is necessary. The selected candidate should be initially trained for 4/6 months before giving regular posting on stipend @ Rs. 50/- less than that of the minimum of the pay scale per month.
09	09	Establishment Supdt.	1 year experience in Personal Management / Human Resource Development for the candidates possessing Post Graduate Degree in Administration /Management. In case of candidates possessing Post graduate Diploma in Administration / HRD – 3 years.
10	10	Sub Engineer (Gen)	No Previous experience is essential.
11	11	Jr. Fire Officer	Five years experience in the line. Must possess good leadership qualities.
12	12	Stenographer(English)	Minimum five years experience.

13	13	Jr. Security Officer	<p>Experience- Nil</p> <p>Remarks-</p> <ol style="list-style-type: none"> 1) Upper age limit shall be relaxed upto 5 years for the Sportsman participated in State & National level games. 2) Upper age limit shall be relaxed upto years for those Ex-serviceman/emergency and short service commissioned officers who have completed 5 years continuous service in the force and relieved after completion of the work targeted (including those whose work will going to complete within next months and they will be relieved) or those who have completed 5 years period of service assigned and extended that period and if they would have been certified to the effect that they will be relieved within 3 months if they would employed in Govt. services, they would employed in Govt. services, they will get concession in upper age limit for 5 years. However, the said concession shall be applicable to those Ex-servicemen/Emergency and short-service commissioned officers who have relieved from services. 3) For Ex. Police officers having minimum 5 years experience as PSI, the upper age limit shall be relaxed upto 5 years. 4) Handicapped persons are not eligible.
14	14	Upper Division Clerk (Accounts)	At least 3 years experience in Commercial accounts.
15	15	Upper Division Clerk (GAD)	Three years experience in establishment & general matter.
16	16	Fireman	<p>No Previous experience is essential.</p> <p>Remark-: Candidates will subjected to written and outdoor practical/physical test. Candidates qualifying the above tests only, will be called for personal interview. Preference will be given to candidates coming from services like Armed Forces, Police, Home Guards, etc. Selected candidates will be initially appointed as a 'FIREMAN (Trainee)'and will have to undergo TRAINING at various Power plants of the Company. The training period will be of one year duration during which the candidates will be paid Stipend equal to the minimum of the pay-scale of the post of Fireman. At the end of the training period the performance will be reviewed by the C.S.C. On recommendations by C.S.C. the candidates will be considered for appointment in Company as 'Fireman' in the regular Pay Scale.</p>

AGE LIMIT AS ON 25/05/2008:-

<i>Post Code</i>	<i>Upper age limit</i>
01,02,03,04,05,06	40 yrs
07,08,09	35 yrs
10,11,12,13,14,15&16	30yrs

- Note :**
- i) Upper age limit is relaxable by 5 years for the Candidates belonging to backward class.**
 - ii) Upper age limit is relaxable by 10 years for the Physically Handicapped Candidates**
 - iii) Upper age limit is not applicable to the departmental employees working in MAHAGENCO.**

CONDITIONS

- 1) The number of vacancies and reservation for backward classes indicated for different categories is provisional and likely to change. Such change will not be notified either in Newspaper or intimated to the candidates.
- 2) Candidates applying for the posts advertised should ensure that they fulfill all eligibility criteria. Their admission at all the stages of the recruitment process will be purely provisional subject to satisfying the prescribed eligibility criteria mentioned in this advertisement. Company will take up verification of eligibility conditions with reference to original documents only after the candidate has qualified for interview.
- 3) All candidates who pay the requisite Application Fees will be called for written test. No detailed scrutiny of application will be carried out at the time of giving call letters for written test. The call letters will be sent by post at the correspondence address given by the candidate in their application form. Those candidates who do not receive call letter should comply with the instructions given on Company's web site. Such candidates should also contact Center Co-coordinator at the Corporate office, MAHAGENCO, 2nd floor, Prakashgad, Bandra (East), Mumbai- 400051 one day before of Examination to get duplicate call letter.
- 4) The candidates belongs to VJ (A), NT (B), NT(C), NT (D), SBC and OBC should produce a caste certificate from appropriate authority as prescribed by the Govt. of Maharashtra showing that they are not covered under the concept of "Creamy Layer".
- 5) For claiming the benefit of reservation under Backward Class category, the candidates should produce a caste validity certificate issued by Caste Scrutiny Committee. The candidates applying without validity certificate of caste claim, if selected, will not be appointed unless their validity certificates are received within the validity period of select list. i.e. within one year from the date of display of the Select list.
- 6) Those reserved category candidates who compete with the Open category candidates will be treated as Open category candidate for the purpose of recruitment/selection process.
- 7) The standards for the reserved category will be relaxed as per the Company's rules, if the required number of candidates are not available in any of the category while short listing the candidates for personal interview and preparing the select list.
- 8) The candidates will have to appear for written test. The written test will be conducted tentatively during the month of **June/July 2008** at Mumbai center.
- 9) The candidates will be short listed for Personal Interviews tentatively to be held during the month of **July/August 2008** on the basis of performance in the Written Test. Taking into consideration the performance in the written test and Personal Interview the select list will be prepared.
- 10) The list of candidates called for written test, personal interview and Selected / unselected for the posts advertised will be published on the Company's website – www.mahagenco.in from time to time.

GENERAL CONDITIONS

- (a) Prescribed qualifications are minimum and mere possession of the same does not entitle the candidate to be called for written test / Personal Interview The candidates will be short-listed commensurate with the number of vacancies.
- (b) **For Post code 02,04,07,11,13 & 16 only male candidates should apply.**
- (c) Knowledge of "**Marathi**" is essential.
- (d) In addition to basic pay, the selected candidates are entitled to DA, HRA, Medical Benefit, Leave Encashment, CPF and Gratuity etc. as per Company's rules.
- (e) The candidate should ensure that he/she fulfills the eligibility criteria regarding educational qualification, age, caste etc. & the particulars furnished in the application form are correct in all respect.
- (f) If any false/incorrect information furnished by the candidate is detected at any stage of recruitment process, his/her candidature will not be considered.
- (g) If the candidate knowingly or willfully furnishes incorrect or false particulars or suppresses material information, he/she will be disqualified and if appointed, shall be liable for dismissal from the Company's service without any notice or assigning any reasons whatsoever.
- (h) The decision of the Company in all matters relating to recruitment shall be final and no individual correspondence will be entertained.
- (i) Applications received after due date will not be entertained. The Company is not responsible for postal delay.
- (j) The departmental employees of the Company applying against this Advertisement should submit their applications directly to the appropriate Post Box No by ordinary post. (They need not submit it through proper channel).
- (k) The recruitment in MAHAGENCO is done strictly as per merit in a systematic way giving weight age to written test. / Personal Interview Canvassing in any form will disqualify the candidate.
- (l) Any request for change of address and enclosing supporting documents later on will not be entertained.
- (m) Once the caste is notified in the application form, it cannot be changed at any stage later on.
- (n) The Backward Class candidates who apply against Open category will not be permitted to change the option once exercised at any stage later on.
- (o) The Company reserves the right to cancel the Advertisement fully or partly on any grounds and such decision of the Company will not be notified or intimated to the candidates.
- (p) The Caste certificate issued by appropriate Competent Authority of Maharashtra State only will be considered as valid for availing the benefit of reservation including application fees.
- (q) Applications are invited for the reserved vacancies from the candidates who are fulfilling the following conditions: -
 - i) Candidate should be domicile of Maharashtra State.
 - ii) Candidate should be of categories notified for the Maharashtra State viz. (a) Scheduled Caste (including SC category person who has adopted Buddha Religion), (b) Scheduled Tribes, (c) VJ (A), NT (B), NT(C) and NT(D), (d) Special Backward Class and (e) Other Backward Class.
- (r) Employees working in Govt./Semi-Govt. Undertaking will have to produce No Objection Certificate from their Employer at the time of Personal Interview.
- (s) The unemployed reserved category candidates such as SC, ST, VJ (A), NT(B), NT(C) and NT(D) and Spl.BC will be given reimbursement of traveling expenses equal to the ordinary second class rail fare or S.T. bus fare from the place of their residence to the place of Written Test and back (limited to journey performed within the State of Maharashtra) on production of original/Xerox copy of the Rail/S.T. bus fare tickets and Caste Certificate/Non-Creamy Layer Certificate as per Govt. rules as amended from time to time.
- (t) The medium of the Written Test will be **English**.
- (u) The application must be submitted in the Proforma given in the advertisement in the same order preferably typewritten/ computer print on A-4 size paper. All items of the

application must be filled in according to instructions given for filling the application form.

- (v) Date of birth as per Secondary School Certificate (SSC) and age as on date **25/05/2008** should be mentioned.
- (w) The candidates are requested to submit the demand draft of Rs. as applicable to the post Details are given below.

Sr. No.	Name of Post	Amount of D.D. for Open candidates (Rs.)	Amount of D.D. for BC Candidates (Rs.)
1	2	3	4
A	01 Executive Chemist	350/-	175/-
	02 Dy Chief Fire Officer		
	03 Sr. Chemist		
	04 Fire Officer		
	05 Welfare Officer		
	06 Dy.Establishment Officer		
	07 Dy Fire Officer		
	08 Chemist		
	09 Establishment Superintendent.		
B	01 Sub Engineer (Gen)	300/-	150/-
	02 Jr. Fire Officer		
	03 Jr. Security Officer		
C	01 Stenographer	70/-	50/-
	02 Upper Division Clerk (A/C)		
	03 Upper Division Clerk (GAD)		
D	01 Fireman	30/-	15/-

Candidates from Backward Class categories i.e. SC, ST and the candidates belonging to VJ(A), NT(B), NT(C), NT(D), SBC and OBC who are coming under the concept of "Non-Creamy Layer" shall furnish demand draft as mentioned in column no. 4 as applicable to the post, payable to the Maharashtra State Power Generation Company Ltd. Mumbai drawn on any Nationalized bank payable at Mumbai. The candidates not submitting the caste certificate issued by the appropriate Competent. Authority of Maharashtra State or "Non-Creamy Layer" certificate along with application in case of VJ(A), NT(B), NT(C), NT(D), SBC and OBC will have to submit Demand draft as mentioned in column no. 3 as applicable to the post and they will be treated as Open category candidates for all purposes. The candidate should write his full name, caste, post code No. on the backside of Demand Draft.

Fees in the form of Postal Orders/Money Order/Cash will not be accepted.

- (x) Candidates applying under Physically Handicapped Category need not to send Demand Draft.
- (y) Applications duly filled in with attested copies of certificates in support of age, qualifications and caste should be submitted to the **Post Box No.7693 Kandiwali(West) Mumbai-400067** **Only by ordinary post** so as to reach **on or before 25/05/2008.** Applications received after due date (for whatsoever reason) shall not be entertained.
- (z) Separate application and Demand Draft in a separate envelope is required to be submitted for each post applied. Post Code and Post applied for must be written on the envelope clearly. Incomplete, applications and those not supported by attested copies of certificates (duly attested by Govt. Gazetted Officer/Principal of Colleges/Post Master) and Demand Drafts, which are not of appropriate value, are liable to be summarily rejected.
- (aa) Fees once paid will not be refunded in any circumstances, nor will it be held in reserve for any future recruitment.

How to apply

- (i) Application must be submitted in the Proforma given in the advertisement, preferably typewritten/computer print on A-4 size paper. All items of the application should be filled.
- (ii) Instruction for filling up application form: -

ITEM No.3b Written Test Center Code : 01 Mumbai.

ITEM No. 4 Category Code : 1-Scheduled Caste, 2-Scheduled Tribe 3 - VJ (A), 4 - NT (B), 5 - NT(C), 6-NT (D), 7-Special BC, 8-OBC, 9-OPEN

5a. Availing reservation for **WOMEN** **Yes/No**

5b. If availing reservation for **women**, attach Non-creamy Layer certificate issued by the appropriate Competent Authority **Yes/No**

6a. Availing reservation for **PERSONS WITH DISABILITY** **Yes/No**

6b. If availing reservation for **Persons with Disability**, attach Medical Certificate issued by the Appropriate Competent Authority: _____

6c. Type of Disability:

LV	PS	PD	OL	BL	OA

7a. Date of Birth :

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DD MM YY (as per SSC certificate)

7b. Age as on 25-05-2008:

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Years Months Days

7c. Whether departmental **Yes/No**

8. Demand Draft details (drawn on Nationalized Bank payable at Mumbai in favour of Maharashtra State Power Generation Co. Ltd.):

Name of Issuing Bank & Branch	Date of Issue	D.D.No. (6 digit)	MICR No. (9 digit)	Amount

9. Educational Qualifications: (Attach attested certificates)

Exam Passed (Degree and onwards) For Post code 12&16 (SSC& above)	College/ Institute/ University	Year of Passing	% of Marks	Division/ Grade

10. Details of Experience (Attach separate sheet if necessary)

Organization	From	To	Duration	Designation	Pay Scale	Last Emoluments	Nature of duties/ Responsibilities

(Note:-Certificate from Chief Inspector of factories Mumbai, as per Rule 3-A of Maharashtra Welfare Officers (Duties,Qualification and Conditions of Services) Rules 1966 is essential for Post Code 05. The same should be attached alongwith Application)

I declare that all the above information and particulars are correct and that I will stand disqualified if any information is found to be incorrect at any stage.

I declare that I have _____(Number) living children as on today, out of which no. of children borne after 28/03/2005 is _____. I am aware that if any total numbers of living children are more than two due to children borne after 20/03/2006, I am liable to be disqualified for the post applied.

I hereby agree that any legal proceedings in respect of any matter(s) or claims or dispute arising out of this application and or out of said advertisement can be instituted by me only at Mumbai and Courts/ Tribunals/Forums at Mumbai only shall have sole and exclusive jurisdiction to try any cause/dispute.

I declare that I am not facing any disciplinary action presently.

I undertake to abide by all the conditions and General conditions mentioned in the advertisement given by the Company.

Place_____

Signature

Date:_____

11. Check List:

- | | | |
|--------|--|-----|
| (i) | Attested copies of following attached: | Y/N |
| (a) | Secondary School Certificate (SSC) for Date of Birth | Y/N |
| (b) | Caste Certificate from Competent Authority of Maharashtra State | Y/N |
| (c) | Non-creamy layer certificate for VJ(A)/NT(B)/NT(C)/NT(D)/SBC/OBC | Y/N |
| (d) | Degree/Provisional Degree in support of educational qualifications | Y/N |
| (ii) | D.D. in favour of Maharashtra State Power Generation Company Limited Payable at Mumbai, on any Nationalized Bank for appropriate amount. | Y/N |
| (iii) | Name, Caste and Post Code at the backside of Demand Draft is written | Y/N |
| (iv) | Post Code and Post applied for is written on the envelope | Y/N |
| (v) | Signed the undertaking | Y/N |
| (vi) | Pasted recent photograph at appropriate place | Y/N |
| (vii) | Inserting application for only one post with D.D. in the envelope | Y/N |
| (viii) | Attached Certificate from Chief inspector of Factories (for post 05) | Y/N |
| (ix) | Attached Medical Certificate issued by appropriate competent Authority for physically handicapped persons. | Y/N |