



MAHAGENCO

E-TENDER NOTICE
(NOT FOR PRINTING IN NEWS PAPER)

(ONLY THROUGH ELECTRONIC TENDERING SYSTEM)

TENDER SPECIFICATION NO. CE(C)/GEN.III/Adm/Outsourcing/T-2/2011-12

1.0 Tenders are invited through electronic tendering system (E-tender) by the Chief Engineer (C) GEN-III, Mumbai from reputed, experienced and registered bidders with the Pre-qualifying requirements as under for the following work at Corporate Office, MSPGCL., Mumbai.

2.0 NAME OF THE WORK : : Providing services of persons through outsourcing for various office work in Mahagenco at Mumbai.

ESTIMATED COST OF WORK : Rs. 77,36,462.00

EARNEST MONEY DEPOSIT: Rs. 77,400.00 (By E-payment or D.D.)

TIME LIMIT : 12 (Twelve) Months

SECURITY DEPOSIT : 5% (Five Percent) of work order value.

3.0 PRE-QUALIFYING REQUIREMENTS

3.1 PRE-QUALIFYING CONDITION NO.1 :

The tenderer should possess and shall submit the appropriate statutory documents for providing manpower for outsourcing services to the Company / establishment. i.e. P.F. registration, valid labour license.

3.2 PRE-QUALIFYING CONDITION NO.2 :

The tenderer should have executed successfully and satisfactorily under a single contract during the preceding 5 (Five) years, the work of similar nature that is providing manpower services through outsourcing and having completed value of work not less than 50% of estimated cost.

OR

The average annual turnover of the tenderer during the preceding 3 (Three) years in executing the work of similar nature that is providing manpower services through outsourcing shall not be less than 50% of estimated cost.

NOTE :- In case turnover criteria for satisfying the pre-qualifying condition if adopted by the bidder, then they should submit the Turnover certificate from Chartered Accountant for similar nature of works duly supported by the work completion certificates from the concerned department by officer of the rank of Executive Engineer and above along with the statement indicating the name of works, year of completion and amount of works completed during the financial year.

- 4.0** The tenderers should satisfy themselves before purchasing online Tender that they meet all above qualifying criteria. The tenderer shall furnish the necessary documents (Original/Attested copies of documents attached with the tender) in support for fulfillment of pre-qualifying criteria and other tender requirements after opening of tender bids if asked for.

The tenderers not fulfilling the criteria of submission of the technical bid documents as specified in tender will be disqualified. The on-line purchase of tender documents does not necessarily qualify the tenderers for acceptance of their bid.

- 5.0** For participation in the tenders, online vendor registration is mandatory. On-line vendor registration is already opened on our website namely www.mahagencociviltenders.com. Interested tenderers are requested to log on to this website and go through detailed procedure of registration and a checklist of required documents carefully after clicking on link "**Digital Signature icon**". available in down load columns. Duly filled up request application form and all applicable documents alongwith non refundable registration fees of **Rs.2000/-** for one year period for services outsourcing work only, in the form of D.D. drawn on any Nationalized or Scheduled Bank payable at Mumbai in favour of ' Maharashtra State Power Generation Company Limited, Mumbai ' shall be submitted in the physical form in the office of the Chief General Manager (C) Gen-I, Maharashtra State Power Generation Company Limited, Estrella Batteries Expansion Building, 1st Floor, Dharavi Road, Matunga, Mumbai-400 019. The request for registration will be verified by Maharashtra State Power Generation Company Limited and after approval by the Competent Authority, a USB token for storing Digital certificate and i-key token CD and tender wizard help manual will be issued by MSPGCL to the tenderers / Contractors. After generation of digital certificate with sr. no. etc. and receipt of U.S.B. token, the tenderer should visit to Company's website and click on 'Register Me' link and fill up the form of Account information/Profile information/Registration Details. The tenderer will then get User ID & Password and thus they will become registered vendor of this office and will become eligible to participate in the tenders of civil construction project works of Maharashtra State Power Generation Company Limited subject to fulfillment of prequalification criteria of tender works. All the tenderers are requested to get themselves registered in advance

and no extra time limit will be considered for the delay in on-line Vendor Registration.

- 6.0** Blank Tender Documents will neither be issued manually nor be sent by post or courier. Blank tender documents can be viewed and down-loaded by registered intending tenderers online on website www.mahagencociviltenders.com from **20.09.2011 to 30.09.2011 upto 17.00 hrs.** after payment of non refundable tender fees of **5,250.00** (Rs.5000.00+250.00 [5% VAT]) by E-payment online through integrated net banking facility of AXIS Bank with our tender portal. The tenderer will have to open their A/c in this Bank for net payment facility. However tenderers shall note that the opening and operating the account in this bank will be as per the guidelines of this Bank and MSPGCL IS NO WAY RELATED IN THIS ACTIVITY. Those who wish to download tender documents by paying fees in the form of **Demand Draft** should physically submit the D.D. drawn on any Nationalized/Scheduled Bank payable at Mumbai in favour of "**M.S.P.G.C.L., Mumbai** "in the office of the C.E. (C) gen.I on working days during the sale period.
- 7.0** If necessary the training of registered contractors for filling of e-tender and allied matters will be held in this office, three days in advance of last date of sale if necessary.
- 8.0** Tenders Technical Bid and Price Bid duly filled in as per the procedure stipulated in the tender document will be received online on or before **04.10.2011 up to 13.00 hours.** It is advisable to submit the digitally signed tenders sufficiently in advance of due date & time so as to avoid last minute trafficking at server. Technical Bid will be opened online at **14.30** hours on the same day, if possible. After opening of Technical Bid and its scrutiny the Price Bid submitted by the tenderers who have been qualified in Technical Bid will be opened on the same day if possible or the date of opening of Price Bid will be intimated to the tenderers subsequently. In case the above submission date happens to be a Public Holiday, the immediate next working day will hold good in lieu of the date mentioned.
- Tenders shall be submitted only online and not in person. Tenders sent by post/courier will not be accepted. The tenders will not be accepted after due date & time of submission. Further MSPGCL does not accept any responsibility for inability to use and/or for any delay in service provided by the site.
- The right to reject any or all tenders without assigning any reason whatsoever is reserved by the Company.

Chief Engineer (C)Gen-III
MSPGCL, Mumbai