



**MAHARASHTRA STATE POWER GENERATION CO. LTD.**  
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Ref No : DOP/DIRCFIN/23-24/1741

Date : 01.08.2023

### **Office Memorandum No.1 for Revised DoP**

Sub : Revision in Delegation of Powers.

Ref : BR Ref No. MSPGCL/BM219/Item 219.11 dt.31.07.2023

The Board of Directors, MSPGCL has approved the revised of Delegation of Powers in its meeting held on 14.06.2023. Accordingly, following clauses of the existing Delegation of Power stands revised to the amount shown in the Annexure - I.

SN	Existing Clause	Revised Clause (Annexure -I)
1.	Section - I - HO, Chapter - 1 Central Purchase Agency Clause 2: Acceptance of Tender / Enquiries and Placement of order for Purchase of Items administratively approved	Refer Table 1 A - For proposal for supply of goods, processed at Corporate Office (Operations)
2.	Section - I - HO, Chapter - 1 Central Purchase Agency Clause 7: Award of Consultancy Services	Refer Table 3 A - For proposals of Consultancy & Professional Services, processed at Corporate Office (Operations)
3.	Section - I, Chapter - 2 Pre-Construction & Construction Activities Clause 2: Calling and Acceptance of Tender / Enquiries and award of work contract for works administratively approved	Refer Table 2 B - For proposals for works, processed at Project Office at HO
4.	Section - I, Chapter - 2 Pre-Construction & Construction Activities Clause 3: Calling and Acceptance of Tender / Enquiries and Placement of order for Purchase of Items administratively approved	Refer Table 1 B - For proposals for supply of goods, processed at Project Office at HO
5.	Section - I, Chapter - 2 Pre-Construction & Construction Activities Clause 9: Award of Consultancy Services	Refer Table 3 B - For proposals of Consultancy & Professional Services, processed at Projects (Corporate Office)

*B. N. K.*

6.	Section – II – Power Station O&M, Clause 2: Calling and Acceptance of Tender / quotation and award of work contract against tender & Enquiries	Refer Table 2 C – For proposals for works, processed at Field Office (Operations)
7.	Section – II – Power Station O&M, Clause 3: Acceptance of Tender / Enquiries and Placement of order for Purchase of Items against tender/enquiries invited	Refer Table 1 C – For proposals for works, processed at Field Office (Operations)
8.	Section – II – Power Station O&M, Clause 8: Award of Consultancy Services	Refer Table 3 C – For proposals of Consultancy & Professional Services, processed at Field Office (Operations)

With respect to procurement of fuel and related expenses, the revised powers are as follows :

1	Transportation of Primary Fuel	CMD in consultation with Director(Mining) and Director(Finance) - upto Rs.20 cr
2	Procurement of limestone, biofuel	CMD in consultation with Director(Mining) and Director(Finance) - upto Rs.20 cr
3	Engaging Liasoning agents for supervision of coal , through open tender	CMD in consultation with Director(Mining) and Director(Finance) - upto Rs.20 cr in case of open tender and upto Rs.10 cr in case of multiple enquiries

Further, the powers exclusively reserved with Board of Directors are shown in Annexure-II.

With effect from 01.08.2023, all proposals for administrative approval, calling and acceptance of offers are to be processed as per above.

In respect of other clauses of existing DoP, the existing powers need to be exercised till the complete set of Revised Delegation of Power is notified by the company. Further, the circulars issued from time to time shall remain in force till any further directions.

  
Director (Finance),  
MSPGCL

To,

As per mailing list.



**Annexure - I**  
**Revision in Financial Powers**

**I Powers to accord administrative approval and acceptance of tender for procurement of goods and availing services**

**1) For Supply of Goods:-**

**A. For proposals for supply of goods, processed at Corporate Office (Operations)**

Modes		CMD		Director		ED		CE	
Open Tender	Existing	10	Crs.	5	Crs.	3	Crs.	1.5	Crs.
	Revised	20	Crs.	7.5	Crs.	3.75	Crs.	1.65	Crs.
Limited Tender	Existing	10	Crs.	5	Crs.	3	Crs.	1.5	Crs.
	Revised	20	Crs.	7.5	Crs.	3.75	Crs.	1.65	Crs.
Multiple Enquiry	Existing	1	Crs.	50	Lakhs	30	Lakhs	20	Lakhs
	Revised	2	Crs.	75	Lakhs	37.5	Lakhs	22	Lakhs
Single Enquiry									
a) Proprietary Nature	Existing	10	Crs.	4	Crs.	2	Crs.	1	Crs.
	Revised	-		-		-		-	
b) OEM / OES	Existing	-		-		10	Crs.	1	Crs.
	Revised	12.5	Crs.	6.25	Crs.	3.75	Crs.	1.1	Crs.
c) PSU / Central / State Govt.	Existing	-		-		10	Crs.	2	Crs.
	Revised	20	Crs.	7.5	Crs.	3.75	Crs.	1.65	Crs.
d) On Grounds of Urgency	Existing	70	Lakhs	50	Lakhs	30	Lakhs	20	Lakhs
	Revised	1.5	Crs.	75	Lakhs	37.5	Lakhs	-	
Confirmatory Order	Existing	-		-		-		5	Lakhs
	Revised	10	Lakhs	5	Lakhs	4	Lakhs	2	Lakhs

**B. For proposals for supply of goods, processed at Project Office at HO**

Modes		CMD		Director		ED		CE	
Open Tender	Existing	10	Crs.	5	Crs.	3	Crs.	1.5	Crs.
	Revised	20	Crs.	7.5	Crs.	3.75	Crs.	1.65	Crs.
Limited Tender	Existing	-		-		-		-	
	Revised	20	Crs.	7.5	Crs.	3.75	Crs.	1.65	Crs.
Multiple Enquiry	Existing	1	Crs.	50	Lakhs	30	Lakhs	20	Lakhs
	Revised	2	Crs.	75	Lakhs	37.5	Lakhs	22	Lakhs
Single Enquiry									
a) Proprietary Nature	Existing	10	Crs.	5	Crs.	2	Crs.	1	Crs.
	Revised	-		-		-		-	
b) OEM / OES	Existing	-		-		10	Crs.	1	Crs.
	Revised	12.5	Crs.	6.25	Crs.	3.75	Crs.	1.1	Crs.
c) PSU / Central / State Govt.	Existing	-		-		10	Crs.	2	Crs.
	Revised	20	Crs.	7.5	Crs.	3.75	Crs.	1.65	Crs.
d) On Grounds of Urgency	Existing	25	Lakhs	15	Lakhs	5	Lakhs	1	Lakhs
	Revised	1.5	Crs.	75	Lakhs	37.5	Lakhs	-	
Confirmatory Order	Existing	-		-		2.5	Lakhs	0.5	Lakhs
	Revised	10	Lakhs	5	Lakhs	4	Lakhs	2	Lakhs

*Signature*

C. For proposals for supply of goods, processed at Field Office (Operation) & (Projects)

Modes		CMD		Director		ED		CE	
Open Tender	Existing	10	Crs.	5	Crs.	1	Crs.	50	Lakhs
	Revised	20	Crs.	7.5	Crs.	1.25	Crs.	55	Lakhs
Limited Tender	Existing	10	Crs.	5	Crs.	1	Crs.	50	Lakhs
	Revised	20	Crs.	7.5	Crs.	1.25	Crs.	55	Lakhs
Multiple Enquiry	Existing	1	Crs.	50	Lakhs	10	Lakhs	3	Lakhs
	Revised	2	Crs.	75	Lakhs	12.5	Lakhs	3.5	Lakhs
Single Enquiry									
a) Proprietary Nature	Existing	10	Crs.	4	Crs.	2	Crs.	25	Lakhs
	Revised	-		-		-		-	
b) OEM / OES	Existing	-		-		10	Crs.	50	Lakhs
	Revised	12.5	Crs.	6.25	Crs.	1.1	Crs.	55	Lakhs
c) PSU / Central / State Govt.	Existing					10	Crs.	1	Crs.
	Revised	20	Crs.	7.5	Crs.	2.25	Crs.	1.1	Crs.
d) On Grounds of Urgency	Existing	70	Lakhs	50	Lakhs	10	Lakhs	2.5	Lakhs
	Revised	1.5	Crs.	75	Lakhs	12.5	Lakhs	-	
Confirmatory Order	Existing					2	Lakhs	1	Lakhs
	Revised	10	Lakhs	5	Lakhs	2.5	Lakhs	1.1	Lakhs

2) For Availing of Services (Works):-

A. For proposals for works, processed at Corporate Office (Operation)

Modes		CMD		Director		ED		CE	
Open Tender	Existing	-		-		-		-	
	Revised	20	Crs.	7.5	Crs.	5	Crs.	2.5	Crs.
Limited Tender	Existing								
	Revised	20	Crs.	7.5	Crs.	5	Crs.	2.5	Crs.
Multiple Enquiry									
a) Routine Works	Existing	-		-		-		-	
	Revised	2	Crs.	75	Lakhs	12.5	Lakhs	5.5	Lakhs
b) Special Repairs	Existing	-		-		-		-	
	Revised	12.5	Crs.	4.5	Crs.	1.25	Crs.	16.5	Lakhs
Single Enquiry									
a) OEM / OES	Existing	-		-		-		-	
	Revised	10	Crs.	3	Crs.	1.25	Crs.	55	Lakhs
b) OEM/ OES - PSU / Central / State Govt.	Existing	-		-		-		-	
	Revised	20	Crs.	6	Crs.	2.5	Crs.	1.1	Crs.
c) On Grounds of Urgency	Existing	-		-		-		-	
	Revised	2	Crs.	15	Lakhs	6.25	Lakhs	-	
Confirmatory Order	Existing	-		-		-		-	
	Revised	10	Lakhs	4.5	Lakhs	2	Lakhs	1	Lakhs

Note: The present DoP does not have separate provisions for above proposals processed at Corporate Office (Operations). Hence powers for field office are being used at present.

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**B. For proposals for works, processed at Project Office at HO**

Modes		CMD		Director		ED		CE	
Open Tender	Existing	10	Crs.	5	Crs.	4	Crs.	2	Crs.
	Revised	20	Crs.	7.5	Crs.	5	Crs.	2.5	Crs.
Limited Tender	Existing								
	Revised	20	Crs.	7.5	Crs.	5	Crs.	2.5	Crs.
Multiple Enquiry	Existing					10	Lakhs	5	Lakhs
	Revised	2	Crs.	75	Lakhs	12.5	Lakhs	5.5	Lakhs
Single Enquiry									
a) OEM/ OES other than PSU	Existing	5	Crs.	2	Crs.	1	Crs.	50	Lakhs
	Revised	10	Crs.	3	Crs.	1.25	Crs.	55	Lakhs
b) OEM/ OES - PSU / Central / State Govt.	Existing	10	Crs.	4	Crs.	2	Crs.	1	Crs.
	Revised	20	Crs.	6	Crs.	2.5	Crs.	1.1	Crs.
c) other than a and b (Revised Mode - On Grounds of Urgency)	Existing	1	Crs.	10	Lakhs	5	Lakhs	1	Lakhs
	Revised	2	Crs.	15	Lakhs	6.25	Lakhs		
Confirmatory Order	Existing					2.5	Lakhs	0.5	Lakhs
	Revised	10	Lakhs	4.5	Lakhs	2	Lakhs	1	Lakhs

**C. For proposals for works, processed at Field Office (Operations) & (Project)**

Modes		CMD		Director		ED		CE	
Open Tender	Existing	10	Crs	5	Crs	4	Crs	2	Crs
	Revised	20	Crs.	7.5	Crs	5	Crs	2.2	Crs
Limited Tender	Existing	10	Crs	5	Crs	4	Crs	2	Crs
	Revised	20	Crs	7.5	Crs	5	Crs	2.2	Crs
Multiple Enquiry									
a) Routine Works	Existing	-		-		10	Lakhs	3	Lakhs
	Revised	2	Crs	75	Lakhs	12.5	Lakhs	3.3	Lakhs
b) Special Repairs	Existing	10	Crs	3	Crs	1	Crs	15	Lakhs
	Revised	12.5	Crs	4.5	Crs	1.25	Crs	16.5	Lakhs
Single Enquiry									
a) OEM / OES	Existing	5	Crs	2	Crs	1	Crs	50	Lakhs
	Revised	10	Crs	3	Crs	1.25	Crs	55	Lakhs
b) PSU / Central / State Govt.	Existing	10	Crs	4	Crs	2	Crs	1	Crs
	Revised	20	Crs	6	Crs	2.5	Crs	1.1	Crs
c) On Grounds of Urgency	Existing	20	Lakhs	5	Lakhs	2	Lakhs	1	Lakhs
	Revised	2	Crs.	15	Lakhs	2.5	Lakhs	-	
Confirmatory Order	Existing	5	Lakhs	3	Lakhs	1.5	Lakhs	0.75	Lakhs
	Revised	10	Lakhs	4.5	Lakhs	2	Lakhs	1	Lakhs

*B. S. S.*

3) For Consultancy & Professional Services

A. For proposals of Consultancy & Professional Services, processed at Corporate Office (Operations)

Modes		CMD	Director	ED	CE
Services of expert consultant other than Govt.					
Single Enquiry	Existing	50 Lakhs	30 Lakhs	20 Lakhs	5 Lakhs
	Revised	1 Crs.	45 Lakhs	25 Lakhs	5.5 Lakhs
Multiple Enquiry	Existing	75 Lakhs	50 Lakhs	30 Lakhs	10 Lakhs
	Revised	1.5 Crs.	75 Lakhs	37.5 Lakhs	11 Lakhs
Limited Tender	Existing				
	Revised	20 Crs.	7.5 Crs.	3.75 Crs.	16.5 Lakhs
Open Tender	Existing	10 Crs.	5 Crs.	3 Crs.	15 Lakhs
	Revised	20 Crs.	7.5 Crs.	3.75 Crs.	16.5 Lakhs
Services of Govt./PSU on Single Quotation					
Single Enquiry	Existing	-	-	10 Crs.	10 Lakhs
	Revised	10 Crs.	5 Crs.	3 Crs.	11 Lakhs

B. For proposals of Consultancy & Professional Services, processed at Projects (Corporate Office)

Modes		CMD	Director	ED	CE
Services of expert consultant other than Govt.					
Single Enquiry	Existing	50 Lakhs	30 Lakhs	20 Lakhs	5 Lakhs
	Revised	1 Crs.	45 Lakhs	25 Lakhs	5.5 Lakhs
Multiple Enquiry	Existing	75 Lakhs	50 Lakhs	30 Lakhs	10 Lakhs
	Revised	1.5 Crs.	75 Lakhs	37.5 Lakhs	11 Lakhs
Limited Tender	Existing				
	Revised	20 Crs.	7.5 Crs.	3.75 Crs.	27.5 Lakhs
Open Tender	Existing	10 Crs.	5 Crs.	3 Crs.	25 Lakhs
	Revised	20 Crs.	7.5 Crs.	3.75 Crs.	27.5 Lakhs
Services of Govt./PSU on Single Quotation					
Single Enquiry	Existing			10 Crs.	10 Lakhs
	Revised	10 Crs.	5 Crs.	3 Crs.	11 Lakhs

C. For proposals of Consultancy & Professional Services, processed at Field Office (Operations)

Modes		CMD	Director	ED	CE
Services of expert consultant other than Govt.					
Single Enquiry	Existing			15 Lakhs	3 Lakhs
	Revised	1 Crs.	45 Lakhs	18.75 Lakhs	3.3 Lakhs
Multiple Enquiry	Existing			30 Lakhs	5 Lakhs
	Revised	1.5 Crs.	75 Lakhs	37.5 Lakhs	5.5 Lakhs
Limited Tender	Existing				
	Revised	20 Crs.	7.5 Crs.	62.5 Lakhs	16.5 Lakhs
Open Tender	Existing			50 Lakhs	15 Lakhs
	Revised	20 Crs.	7.5 Crs.	62.5 Lakhs	16.5 Lakhs
Services of Govt./PSU on Single Quotation					
Single Enquiry	Existing			10 Crs.	10 Lakhs
	Revised	10 Crs.	5 Crs.	1 Crs.	11 Lakhs

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- 1) Above powers need to be exercised in consultation with F&A Authorities. Consultation authority will be Dir (F), CGM (F&A), Manager/ Sr. Manager / AGM/ GM for approval sought from CMD and Directors, ED, CE respectively.
- 2) CMD in consultation with all functional directors is empowered to delegate powers to authorities below the rank of Chief Engineer who are station in - charge (Station In-charge of SHPS, Office In-charge of small office, etc.). But this financial limits shall not exceed the financial power of Chief Engineer
- 3) In absence of specific delegation of Power, then such cases shall be approved by CMD where amount involved is upto Rs.15 cr.
- 4) The limits defined for Open tender shall be multiple of contractual period. For Example, for biennial open tenders, the financial limits shall be twice the above financial limit for one year Open Tender.
- 5) The financial limits are exclusive of taxes and duties

*B. K. S.*



### **Powers reserved with Board of Directors**

The following will require the sanction/approval of the Board of Directors, in addition to the matters requiring the approval of the Board of Directors as set forth in the Companies Act, Articles of Association of the Company: -

Cl. No.	Particulars	Description
1)	Item covered under 179 (3) of the Companies Act 2013	a. To approve Financial Statement and the Board's report, b. To take over a company or acquire a controlling or substantial stake in another company, c. To approve amalgamation, merger or reconstruction, d. To diversify the business of the company, e. To borrow monies, (Over & above powers delegated to CMD under Board Resolution) f. To invest the funds of the company, (Over & above powers delegated to CMD under Board Resolution) g. To grant loans or give guarantee or provide security in respect of loans, (Over & above powers delegated to CMD under Board Resolution) h. To authorize buy-back of securities under section 68, i. To issue securities, including debentures, whether in or outside India, j. To make calls on shareholders in respect of money unpaid on their shares, k. Any other matter which may be prescribed.
2)	Long Term Business / Corporate Plans	Full Powers
3)	In-principle / Administrative approvals to Projects / Schemes / procure materials & services / engaging work contracts/ Consultancy / other Professional Services, etc.	Full Powers
4)	Excess / extra expenditure on sanctioned Projects / Schemes.	Full Powers
5)	Identification, selection and commissioning of unit/s as Independent Power Producer	Full Powers
6)	Approval to Capital Budget of the company	Full Powers
7)	Approval to Annual Accounts / Financial Statements of the Company.	Full Powers





Cl. No.	Particulars	Description
8)	Declaration of Dividend	Full Powers
9)	Administrative approval to decommission & retire Power Plant Units	Full Powers
10)	Procurement / Sale / Modification of immovable / movable property / any other material including vehicles	Full Powers
11)	Write Off any items of stores, equipment tools, plant & material, asset, etc.	Full Powers
12)	Mining related major activities	1. Application for Coal Block allotment 2. In-principle approval for selection process and approval for engagement of Mine Developer & Operator (MDO).
13)	Entering into Fuel Supply Agreement / Bridge Linkage with PSU / Govt. Undertaking/ Private Companies for supply of Primary Fuel.	Full Powers
14)	Participation with PSU / Government / Private for mining of coal / other material as a joint venture.	Full Powers
15)	Administrative approval for Procurement of Imported Coal / Gas	Full Powers
16)	Administrative approval for Engagement of Washery Operator for supply of beneficiated Coal	Full Powers
17)	Settlement of disputes through MoM, Negotiation / Arbitration & Umpire	Full Powers
18)	Administrative approval for Procurement / Acceptance of bid through Swiss Challenge	Full Powers
19)	Any new technology is being introduced for the first time in MSPGCL	Full Powers
20)	Acquisition of technology from other agencies and terms therefor.	Full Powers
21)	Transfer of technology to other agencies.	Full Powers
22)	Entering into Agreement with Entrepreneurs for setting up of ash based units.	Full Powers
23)	Any other matters for which there is no any specific Delegation of Powers.	Full Powers

Note : For above matters, wherever powers are delegated to various authorities, approval of Board of Directors to be sought when the financial limits are over & above powers delegated to CMD.



Annexure II